



in a flexible, vibrant space with amenities and community

Privacy Policy (updated 1/1/23)

Online Privacy and Security Policy

You can access and browse all publicly available pages of our website without providing any Personal Information. If you choose to sign up for services via our website, you must provide the following information: your name, credit or bank card information, telephone number, mailing address, email address. personal information collected online is used only to:

- contact you to facilitate online registration if you requested services online.
- to answer any questions/concerns you might have expressed online or via email.
- Following registration, we send members periodic communications intended to provide information to make using our services easier, to share policies or news applicable to you.
- Information about company services will occasionally be announced by email because these communications are vital to our relationship.

Personal Information

We share your personal information with companies that help us process payments. Under certain service agreements we make portions of your personal information available to other organizations as noted here:

- Under certain agreements, we transfer aggregate survey information or information about a purchase you've made through us, including your name, mailing address, description of your purchase and its dollar amount, to a third party we retain to assist us in analyzing our marketing efforts. These companies are contractually prohibited from using, in any manner, the information obtained in the course of providing these services to us.
- If compelled to do so by valid subpoena or court order or other governmental process, we may disclose your personal information. We may also use or disclose your personal information if necessary to protect the interests of our company.

Control Use of Your Personal Information

If you would like to change your personal information in our records or remove your name from our mailing list, get in touch with us at 513-914-0321 / info@co-labr8.com. If you are a registered member, you can access and update your member profile online at co-labr8.com or on your co-labr8 mobile app.

Email spammers are known to hide their identity by using others' email addresses to fraudulently send out emails. If you have a question about the genuineness of an email from us, forward it to us at privacy@co-labr8.com, and include your name, address, telephone number, email address, and any additional information you have. You can also write to us at: co-labr8, 757 Reading Road Mason OH 45040 and include your name, address, telephone number, and a note of instruction.

Use of Cookies

We collect information about site visits to understand how users navigate through our web site. For example we use "cookie" technology to track which pages visitors view and which web browsers they use. We analyze this information in aggregate – that is, we collect this information and analyze it as a whole. We use this information to improve our site by making it more responsive to the needs and preferences of our users.

We use cookies when you register on our site so that each time you visit our site we can remember your specified area of interest and any other information you have voluntarily provided and saved. We use



cookies to help us understand our web site traffic patterns to determine our visitors' interests and needs. This helps us identify ways to improve our site by adding products and services that visitors have indicated by their preferences will benefit them. These cookies identify your computer and not your email address. To help us plan for an implement changes, we may share this aggregated information with trusted third parties. Note that aggregated information shared in this way will not identify individual users of our web site.

Security

We have policies and procedures in place for the security of online transactions. We use Secure Socket Layer technology (SSL) to keep others from intercepting your information while it is being transmitted across the Internet. SSL technology is the industry standard method of communicating secure online transactions and is built into most major browsers. All pages that handle sensitive information are secure. All information, once on our server, is protected from any external intrusions. After an order is processed, we will not retain credit card numbers in our online systems. Only staff members who require your personal information to serve you have access to your data, which is password protected. Employees who have access to personal information are trained in our privacy and security practices. co-labr8 may provide links to web sites outside of co-labr8.com as a convenience to users. co-labr8 is not responsible for the privacy, terms of use or other policies of any other web site or their use of your Personal Information.

Email Abuse

Unscrupulous individuals and organizations are known to intentionally create fictitious email mimics legitimate business interactions in a practice know as "phishing." The goal is to trick an unwary recipient into divulging Personal Information. You should know that co-labr8 will never request personal information in an unsolicited email. If you question the legitimacy of an email you receive that appears to come from co-labr8, do not furnish your personal information and contact us at: privacy@co-labr8.com.

Policies Regarding Children

You must be 18 years of age to become a co-labr8 member.

Changes to Our Policy

We reserve the right to make changes at any time to our policies and/or alter the look and functionality of our web site. However, if we change how we use your Personal Information, we will post the policy change on the web site.